You can now release cases from your Bill and Store merchandise for next day

delivery!

1. Log onto Empire Online. Click on 'Review Account Info' then 'Bill and Store Releases.'

	REVIEW ACCOUNT INFO MAKE PAYMENTS
	ORDER INQUIRY
Welcome to Empire Merchants Account Management Web Page	INVOICE INQUIRY
	VIEW ONLINE PAYMENTS
	PAYMENT HISTORY
Help Privacy Policy Why Empire Online? FAQs Contact Us	BILL AND STORE RELEASES Discoveries Inc. All Rights Reserved.

2. Click the release button of the desired item(s). This click enables the "Cases Requested" field to be filled.

Rel	Cases In Storage	Cases Requested	Item Number	Description	Description Line 2	BPC	Size Code
61	35		568270	KORBEL EXTRA DRY	15PK	15	750 ML
	50		36834	FRONTERA CABMERLOT	HOLIDAY LABEL	ē.	15L
0	88		26669	CIROC PINEAPPLE VODKA 60PK		60	050 ML
	8		518846	FINLANDIA VODKA		12	750 ML
8	10	1	36551	CIROC 7504L/50ML 24PK	6 80 750/6EA 50MLAPP/MANGO/BER	1	CMB
	5		27860	THREE OLIVES VODKA	120PK	120	050 ML
8	50		19040	NEW AMSTERDAM PEACH VODKA		24	375 ML

3. Enter the "Cases Requested" to be released and delivered then click "Continue."

2	75	5	11730	CIROC COCONUT VODKA 60PK		60	050 ML
	70		.578105	FRONTERA MERLOT NL		6	1.5 L
Y.	35		32938	NEW AMSTERDAM APPLE VODKA		24	375 ML
1	в		5067	RUSSIAN STANDARD ORIGINAL	6PK	6	11
1	30		36835	FRONTERA CHARD	HOLIDAY LABEL	6	1.5 L
1	10		28742	NEW AMSTERDAM MANGO VODKA		24	375 ML
1	150		36489	J WALKER BLACK	VANKEES EDITION	12	750 ML
Ľ	75		561208	PINDAR WINTER WHITE		12	750 ML
1	40	5	× 33830	CIROC MANGO VODIKA 60PK		00	050 ML

4. A summary appears for you to review. Then click "Confirm."

Release	lease Item Summary						
Cases In Storage	Cases Requested	Item Number	Description	Description Line 2	BPC	Size Code	
75	5	11730	CIROC COCONUT VODKA 60PK		60	050 ML	
40	5	33830	CIROC MANGO VODKA 60PK		60	050 ML	
			Back Confirm				

5. Your Bill and Store Release for next day delivery is complete! This message appears and an email confirmation is sent to the email address on file.

iiil To N otal Ca	lame:FIVE TOWNS WINES	E LIQUOR	S INC		
telease	Details: Item Description	Size Code	BPC	Cases Requested	B&5 Case Balance
79821	ANDRE EXTRA DRY WHITE	750 ML	12	10	46
1322	GEORGE VODKA BD	1.75%	6	25	200
1326	GEORGE VODKA 80	375 ML	24	36	300
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mail: <u>cu</u>	stomerservice@empirementh ou for using the Empire Nerch	unt Email F	adity	Ĩ	
thank yo					